

# MINUTES OF THE LIBRARY BOARD

## Oshkosh Public Library

October 31, 2024

The October 31, 2024, Oshkosh Public Library Board of Trustees meeting was held in the Oshkosh Public Library meeting room and called to order at 4:00 PM by Vice-President, Lindsey Mugerauer.

**Present:** Kim Brown, Susan Fojtik, Tony Kneepkens, Christine Melms-Simon, Lindsey Mugerauer, Baron Perlman, David Rucker, Amber Shemanski, Molly Templin, Adjunct Board Member and Jason Schmidt, Adjunct Board Member

**Absent:** Bill Bracken and Larry Lautenschlager

**Also Present:** Darryl Eschete, Library Director; Lisa Voss, Head of Library Development; Ruth Percey, Head of Circulation; Tracie Schlaak, Winnefox Library System Administrative Specialist and Neal Matherne, Curator of Education at the Oshkosh Public Museum.

**Public Comments:** None

### Consent Agenda Items

- Minutes of the Regular Board Meeting of September 26, 2024
- Vouchers Payable - \$361,684.17
- Approve holiday and event closings for 2025
- Approve Board calendar for 2025

Discussion about Vouchers Payable having the incorrect amount shown on the consent agenda. The amount should be \$361,678.67.

Motion to approve the consent agenda as presented with changes to Vouchers Payable.

**Motion:** Perlman; **Second:** Brown; **Vote:** Unanimous

### New Business

- LaFontaine "Transfer on Death" and consideration of funeral expense request: In September, the library received a transfer on death (TOD) designation from the estate of Cheryl LaFontaine, a former library volunteer. The library's portion of the TOD is \$12,479.79, with a request from the executor for a voluntary contribution of \$1373.00 toward Ms. LaFontaine's funeral expenses.

Motion to approve the contribution of \$1373.00 from transfer on death to cover funeral costs of benefactor Cheryl LaFontaine.

**Motion:** Perlman; **Second:** Brown; **Vote:** Unanimous

- Request for use of endowment funds: Requesting the use of \$3415.00 of the Facility Improvement Fund for the rehabilitation of a vandalized painting and study room air purifiers; \$400 used for recognition of employees who worked on the new Oshkosh Public Library website.

Motion to approve the use of Facility Improvement Funds for the rehabilitation of a damaged painting, air purifiers in study rooms and recognition of employees who worked on the new Oshkosh Public Library website and to approve use of Library Development funds for winter reading program materials as described in the director's memo.

**Motion:** Perlman; **Second:** Fojtik; **Vote:** Unanimous

- Report on Re-Branding and Website Launch.  
Director Eschete gave a report on the public reveal of the new Oshkosh Public Library brand identity, the elements thereof and the release of the new library's website. Everything has been very favorable and well received.

### **Adjournment**

Motion to adjourn at 5:00 PM

**Motion:** Rucker; **Second:** Perlman; **Vote:** Unanimous

Respectfully,

Darryl Eschete, Secretary  
Tracie Schlaak – Recorder